

Kips Bay Decorator Show House Shop

Thank you for considering making a donation to the Kips Bay Decorator Show House Shop!

Each year our Show House visitors look forward to the great finds in our Shop. The funds we raise directly support the award winning afterschool and enrichment programs that Kips Bay Boys & Girls Club offers to 10,000 children throughout the Bronx. For example, your in-kind donation of a table that sells for \$500 provides one computer for our computer lab. A sofa that raises \$700 sponsors a child at Kips Bay for an entire year.

All donations are tax-deductible to the extent allowed by law.

WHAT WE ACCEPT:

- | | | |
|--------------------------------|---------------------------|-------------------|
| ⇒ New or gently used furniture | ⇒ Jewelry | ⇒ Accessories |
| ⇒ Fine collectibles | ⇒ Lamps | ⇒ Mirrors |
| ⇒ Paintings | ⇒ Designer Clothing | ⇒ Rugs |
| ⇒ Designer handbags | ⇒ China, silver & crystal | ⇒ Chairs (office) |

WHAT WE CANNOT ACCEPT:

Unfortunately, we are not able to sell certain items. Please see the list below of items we **cannot** accept. Please note: Our movers can refuse pick-up based on quality and condition of the items.

FURNITURE

- ⇒ Metal office furniture
- ⇒ Futons
- ⇒ Beds (including mattresses, box springs, head and footboards, frames)
- ⇒ Convertible sleeper sofas

KITCHEN & DINING

- ⇒ Appliances including microwaves, toasters, blenders, etc.
- ⇒ Pots and Pans
- ⇒ Utensils
- ⇒ Window treatments

CLOTHING

- ⇒ Undergarments
- ⇒ Anything stained, ripped or damaged

ELECTRONICS

- ⇒ Any electronic media devices (unless they are brand new, in the box, and under two years old)
- ⇒ Computers

BOOKS

- ⇒ Text Books, Encyclopedias and Magazines

HOW TO DONATE:

- 1) Gather items and look them over. Make sure they are not on the above list of items we cannot accept.
- 2) Take pictures and measure all large items you are interested in donating.
- 3) Fill out our Donor Contribution Form. Be sure to include measurements and values on the form.
- 4) Return form & photos to events@kipsbay.org.
- 5) We cannot value your donation for you. The Fair Market Value of most donations is approximately 1/3 of the retail price you paid for an item unless it is an antique, collectible, artwork, etc.
- 6) Please be advised that any donation valued over \$5,000 must be appraised for you to receive your tax deduction.
- 7) Once your completed form & photos are received, they are submitted to our Shop Committee for approval. When approved, we will call to arrange your pick-up (Manhattan & the Bronx).

QUESTIONS?

Please contact Christina Bello at (718) 893-8600 x11236 or by email events@kipsbay.org.

KIPS BAY BOYS & GIRLS CLUB 2019 DONOR CONTRIBUTION FORM

DONOR INFORMATION

Donor's Name: _____

Company Name: _____

Address: _____

City: _____ State _____ Zip Code _____

Phone: _____ Fax _____

E-mail: _____

PICK-UP INFORMATION

Contact Person: _____

Address: _____

City: _____ State _____ Zip Code _____

Cross Streets: _____

Phone: _____

List of Items Contributing / Description & Approximate Appraised Value:

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Any Special Pick-Up Instructions:



Pick-Up Instructions:

Please send your completed form along with pictures & dimensions of large items to:
events@kipsbay.org

All items must be approved by our shop committee before a pick-up can be scheduled.

For more information email events@kipsbay.org

For office use only: Delivery/Storage Info.

Pick-Up Date:

Event:

- Show House
- General Donation
- Event:

Store at:

- Kips Bay
- Other:

Confirmed on:
